

## Welcome to International Journal Of English and Studies (IJOES)

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### **Publication Ethics and Malpractice Statement**

International Journal Of English and Studies (IJOES) aims to provide high quality academic articles to our readers. In order to ensure the same (IJOES) follows the following ethics standards.

### **Publication and Authorship**

Every published paper should list the references in (IJOES) style. Plagiarism and Self-Plagiarism are strictly forbidden.

Publishing the same research in more than one publishing medium (Journal) is forbidden.

Publishing the same research in different languages is forbidden.

### **Author's Responsibility**

Authors should ensure that their research work is completely original. Authors should present an objective discussion of the significant research work as well as sufficient data and references must be provided in such a way other researchers may carry out the research work further.

Providing fraudulent data or inaccurate statements in the research work are unethical behaviour and are unacceptable at any case. **Authors must make sure that their work is entirely original** and even if they could make use of the others works in their research that must be acknowledged (Cited) properly.

Usage of others works without proper citation is unethical behaviour and it is unacceptable. Plagiarism is an offence and it must be noted that even self-plagiarism is also an offence.

Hence, Plagiarized materials must be avoided. Submitting the research work to more than one journal simultaneously is an unethical behaviour.

Same research work should not be published in more than one publishing medium at any reason. Publishing the same research work in different languages is forbidden and it is an unethical behavior.

Authors must transfer the signed copyright form to the editorial of (IJOES) before publication of the manuscript. It is the responsibility of the corresponding author to get the consent all the co-authors during the publication processes (Submission to Publication).

### **Article Processing Charges:**

All charges received, will be used for website maintainance, review of the article and other needed works.

### **Reviewer's Responsibility**

Every manuscript must be treated as confidential document. Reviews should be objective and the information or ideas obtained through the peer-review process must be kept confidential and it should not be used for personal advantage. Report should be submitted clearly with the supporting documents so that the research work can be improved by the authors. If the reviewer feels unqualified to review the assigned manuscript, he/she should inform the editor to come out of the review process. Reviewers should have no conflict of interest with respect to research, authors and other research funders.

### **Editor's Responsibility**

Editors should evaluate every manuscript submitted to (IJOES) on the basis of academic merit. Editors have the complete responsibility to accept or reject the manuscript depending of the reviews obtained from the reviewers.

Editors should keep every manuscript as confidential documents. Any submitted manuscript to (IJOES) should not be used in the own research work of the editors. Editors should have no conflict of interest on the articles they accept or reject. Editors are responsible to maintain the standard the peer-review process. Double blind review process must be ensured by the editors.

### **Editorial Board**

Editors play a vital role in publishing the quality articles in (IJOES). Editorial board members' recommendations and suggestions are valuable in taking the final decision on the articles submitted to (IJOES). (IJOES) comprises of broad range of editorial board members.

The complete details of the editorial board members of (IJOES) can be found at the following URL: <https://www.ijoes.in/editorial.html>

### **Publishing Ethics Issues**

Plagiarism, self-Plagiarism, duplication and fraudulent data are an offence and treated as unethical behaviour. If plagiarism issue arises even after the publication of the manuscript, the initial investigation process will be conducted by the editorial board of (IJOES) and the same will be informed to the authors of the manuscript. If plagiarism is confirmed strict action will be taken by the editorial board of (IJOES)

### **Peer-Review Process**

Manuscripts are received from the authors on the basis that all the manuscripts are original unpublished materials and they are not under consideration in another journal for publication.

All the manuscripts submitted to (IJOES) will be admitted in the double blind review process. All the manuscripts will be sent to minimum of two and maximum of four reviewers who are expert in the subject field. Reviewers will send their recommendation along with the reviews to the editorial office. Once all the reviews are in the Editorial board will make the decision on the manuscripts. The decision will be anyone of the following:

Accept

Accept with minor revision

Accept with major revision

Revise and Resubmit

Reject

Submitted manuscripts will be reviewed within 2 to 3 months of time.

Once the manuscript is accepted for publication the authors will be informed through E-Mail. Authors should prepare the final version of the manuscript based on (IJOES) template. Authors must transfer the copyright form along with the final version of the manuscript to the editorial office through Online Mode.

Once a manuscript is rejected for publication it will not be reconsidered again for publication. Authors are informed not to resubmit the rejected manuscripts.

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All the contents are available at (IJOES) website as well as in other leading indexing databases. All the articles from Volume 4, Issue 6 (2022) onwards assigned with DOI and archived at Crossref.

### **Ownership and Management**

The ownership and management of the contents of (IJOES) are belonging to:

### **Mr V.Bujji Babu**

Assistant Professor of English

DVR & HS MIC College of Technology

Kanchikacherla ,Andhra Pradesh,India-521180.

### **Publishing schedule**

There is no deadline for paper submission. Manuscripts can be submitted throughout the year. (IJOES) Publishes one volume with 4 issues per year (Jan/Apr/Jul/Oct).

### **Errors in Published Work**

If authors identify significant mistakes or inaccuracy in the published work, it is the fundamental duty of the authors to promptly notify the journal editor or publisher and cooperate with the editor to retract or correct the article.

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